**Utilizing Handshake**

Providing students access to jobs, internships, events and career resources

1. Sign-in with your CMU email, Global ID, and password at cmich.joinhandshake.com.
2. Complete your profile and upload your resume.
3. Fill out your “Career Interests” profile. The system adjusts to your preferences.
4. Schedule an appointment for career coaching or a mock interview.
5. Search for opportunities and resources based on key words.
6. Check your news feed, which adapts to user preferences.
7. Scope out events related to your area of study and career interests.
8. Explore full-time jobs and internships.
9. Discover additional career resources in the “Planning” section.

**NEED HELP NAVIGATING HANDSHAKE?**

Call the Career Development Center at (989) 774-3068 for assistance.