

2024-2025 NON-DEGREE SEEKING STATUS

Student Name (please print)

Phone Number (including area code)

Campus ID Number

To be eligible for federal financial aid, a student must be fully admitted as a degree-seeking student in an aid-eligible program. Students pursuing a teacher certification, enrolled in preparatory coursework, or admitted to an aid-eligible graduate certificate program are allowable exceptions.

Please indicate your applicable admission status so your financial aid eligibility can be evaluated.

- Teacher Certification:** A student enrolled in coursework for teacher certification/endorsement, for the first time or one who's seeking an additional certification or recertification, required by the State of Michigan. *You must contact an Education Preparation Program Administrator at (989) 774-3309 to request the completion of the Teacher Certification section below.

Please indicate the applicable teacher certification program:

- Initial Provisional Endorsement Recertification Special Education Endorsement

NOTE: You must be enrolled at least half-time in courses required for elementary or secondary teacher certification or recertification **required** by the State of Michigan. Optional Courses you elect to take for professional advancement or recognition do not qualify for federal financial aid. A student adding any other type of endorsement would need to find alternative sources of financial assistance.

Teacher Certification: Must Be Completed by an Education Preparation Program Administrator

I certify that the above-named student who is classified as "non-degree" is accepted and enrolled in _____ **Fall 2024** credit hours and _____ **Spring 2025** credit hours in a teacher certification program which is **required by the state** and will lead to the following specific certification/endorsement: _____.

Date this student is expected to complete the indicated certification: _____ (Month/Year)

Academic Administrator Signature

Academic Administrator Printed Name

Date

- Graduate or Pre-Graduate Student:**

- Regular Admission** to a master's or doctoral degree program.

Date of Admission: _____

- Graduate Certificate** program: Regular Admission to one of these certificate programs: [Financial Aid for Graduate Students | Scholarships and Financial Aid | Central Michigan University \(cmich.edu\)](#).

Date of Admission: _____

- Preparatory Coursework** (enrolled in **required** courses seeking admission to an aid-eligible graduate program).

- Complete Section I on page 2; **and then**

- An **Academic Administrator** must complete Section II on page 2. (**Student** must obtain completion.)

- Guest Student (or other non-degree status)**

2024-2025 NON-DEGREE SEEKING STATUS (cont.)

Student Name (please print) _____ Phone Number (including area code) _____ Campus ID Number _____

Section I. Non-Degree Student Certification (Preparatory Coursework): Must Be Completed by Student

NOTE: A student is eligible to receive federal student loans for preparatory coursework one time per academic career for a maximum period of twelve consecutive months. A student may be eligible to borrow at a fifth-year undergraduate loan level for up to a maximum of \$5,500 as a dependent student or up to \$12,500 as an independent student if the student has not previously exhausted loan eligibility.

Have you previously received federal financial aid for **preparatory coursework** at CMU or any other postsecondary institution?

No Yes **Note:** This does not include your bachelor's degree.

If yes, when _____ and name of program _____

I am currently enrolled at least half-time (6 credit hours) in preparatory courses required for admission to the (e.g. Master of Business Administration) _____ degree program. This coursework cannot count towards the actual graduate degree. **NOTE:** Courses pursued solely to raise your grade point average for admission or any non-required courses you simply elect to take do not qualify for federal financial aid.

I understand that the following Academic Certification is neither a commitment nor a promise by Central Michigan University or any academic department of CMU to admit me as a graduate student once the preparatory coursework is satisfactorily completed. All standard eligibility requirements will still apply.

Student Signature (Handwritten Required **OR ELECTRONIC SIGNATURE USING GLOBAL ID**) _____ Date _____

Section II. Non-Degree Student Academic Certification: Must Be Completed by an Academic Administrator

I certify that the above-named student who is classified as "non-degree" is or will be enrolled in _____ **Fall 2024** credit hours and _____ **Spring 2025** credit hours. The above-named student is required to satisfactorily complete the preparatory coursework to be considered for admission to the (e.g. Master of Business Administration) _____ degree program.


Will this student's credit hours count toward the actual degree program for which the student is seeking admission?
Note: For financial aid eligibility, the courses must only complete preparatory requirements for admission to the degree program. No Yes

The expected date this student may be admitted as degree-seeking to the noted graduate degree program:
_____ month/year

Academic Administrator Signature _____ Academic Administrator Printed Name _____ Date _____

Department _____ Phone Number _____

Student: Certification and Signature

 **SIGNATURE REQUIRED:** I certify that the information provided on this form is true and complete to the best of my knowledge. I also certify that the Office of Scholarships and Financial Aid will be notified if circumstances change.

Student Signature (Handwritten Required **OR ELECTRONIC SIGNATURE USING GLOBAL ID**) _____ Date _____