

STUDENT FEDERAL LOAN ADJUSTMENT FORM 2025-2026

Student Name (please print) _____

Phone Number _____

Campus ID Number _____

Please complete any applicable sections below, sign, and return to the above address, fax number, or upload to your portal.

REQUEST TO INCREASE, REINSTATE, REDUCE, OR CANCEL FEDERAL DIRECT LOAN(S):

Type of Loan:	Fall		Spring		Summer	
	Current Amount:	Revised Amount:	Current Amount:	Revised Amount:	Current Amount:	Revised Amount:
Subsidized Loan						
Unsubsidized Loan						
Additional Unsubsidized Loan: <i>Parent PLUS Denials</i>						
Graduate PLUS Loans						

Write the desired dollar amount in the appropriate boxes of each (as you would like your award package to look).

I understand that a reduction in my loan(s) may result in a balance due on my student account/bill, and I will be responsible for the balance due. Failure to pay may result in late fees and the placement of a hold on my student account

☐ REDUCE MY STUDENT FEDERAL LOAN (payable to CMU) Please initial here (Handwritten Required) _____

REQUEST TO REDUCE WORK STUDY:

Please reduce my Federal Work Study by \$ _____ and

☐ Increase my federal loan by \$ _____.

☐ I will be/am pursuing an alternative loan.

☐ Cancel my Federal Work Study

REQUEST TO INCREASE STUDENT FEDERAL LOAN(S) DUE TO GRADE LEVEL CHANGE:

Please indicate your new grade level:

☐ Sophomore (26-55 credits)

☐ Junior/Senior (56 credits and higher)

☐ Transition to Graduate Student held until Undergraduate degree is confirmed

MAXIMUM STUDENT FEDERAL LOAN AMOUNTS FOR FULL ACADEMIC YEAR

NOTE: Your loan limit cannot exceed your cost of attendance minus other financial aid you receive.

Classification	Grade Level	Base Amount	Unsubsidized	Total
Dependent Student	Freshman (0 - 25 credits earned)	\$3,500	\$2,000	\$5,500
	Sophomore (26 - 55 credits earned)	\$4,500	\$2,000	\$6,500
	Junior/Senior (56 credits earned and higher)	\$5,500	\$2,000	\$7,500
Independent Student	Freshman (0 - 25 credits earned)	\$3,500	\$6,000	\$9,500
	Sophomore (26 - 55 credits earned)	\$4,500	\$6,000	\$10,500
	Junior/Senior (56 credits earned and higher)	\$5,500	\$7,000	\$12,500
Graduate Student	Graduate Student	----	\$20,500	\$20,500

CERTIFICATION AND SIGNATURE:

I understand the loan amounts indicated above are my acceptance of the Federal Subsidized/Unsubsidized and or Additional Unsubsidized Loan(s) and I am responsible for the repayment terms outlined in my signed Master Promissory Note.

Student Signature (Handwritten Required) **OR ELECTRONIC SIGNATURE USING YOUR GLOBAL ID** _____

_____ Date