



**2025-2026 PROOF OF IDENTITY**  
**OPTION #1 - TO BE SIGNED AT THE INSTITUTION**

\_\_\_\_\_  
Student Name (please print) Phone Number (including area code) Campus ID Number

***Complete Option #1 if you can return this form in person. If you cannot appear in person, complete Option #2 on the next page. This original, signed form and valid photo ID cannot be uploaded to your financial aid portal. Please submit to the address above (in person or by postal mail)***

**OPTION #1: To Be Completed in Person with a Central Michigan University Official (in the presence of)**

The student must appear in person at Central Michigan University’s Financial Aid Office, Warriner Hall 202, or a CMU affiliate office, to verify their identity by presenting an unexpired, valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID annotated by the institution with the date it was received and reviewed, the name of the authorized official at the institution, and their signature verifying the student’s ID was reviewed.

CMU Official: Place ID in this box when copying  
Original ID must be presented to CMU Official

\_\_\_\_\_  
Student Signature Date Student ID#

\_\_\_\_\_  
Name of Authorized Individual

\_\_\_\_\_  
Signature of Authorized Individual Date



2025-2026 PROOF OF IDENTITY
OPTION #2 – TO BE COMPLETED WITH A NOTARY

Student Name (please print) Phone Number (including area code) Campus ID Number

This original, signed form and a legible copy of your unexpired, valid government-issued photo identification (ID) acknowledged by the notary must be submitted to the address above (in person or by postal mail). These documents cannot be uploaded to your financial aid portal.

OPTION #2: To Be Completed With (In The Presence Of) A Notary

If the student is unable to appear in person at Central Michigan University, Warriner Hall 202, to verify their identity, the student must provide the institution:

- (a) A legible copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and certify below:

I certify that I (Print Student's Name) am the individual signing this Proof of Identity form and that the Federal student financial assistance I may receive will only be used for educational purposes associated with attending Central Michigan University for 2025-2026.

\*\* A virtual appointment may be required if additional information is necessary upon receipt of this notary certification.

Student Signature Date Campus ID Number

Notary's Certificate of Acknowledgement

State of: City/County of:

On (Date), before me, (Printed Name of Notary)

personally appeared, (Printed Name of Signer), and proved to me on basis of

satisfactory evidence of photo identification (Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

Witness my hand and official seal (Notary Signature)

(Seal)

My commission expires on (Date)

\*\* A virtual appointment may be necessary and requested by a CMU official to confirm information submitted on this form.\*\*