

LOAN ADJUSTMENT REQUEST FORM 2026-2027

Student Name (please print) _____

Phone Number _____

Campus ID Number _____

Please indicate your loan adjustment requests below, including the desired dollar amount(s) where appropriate.
Complete applicable sections below, sign, and upload this form to your financial aid portal.

FEDERAL DIRECT LOAN REQUEST(S):

NOTE: You must be enrolled at least half-time (≥ 6 UG credits/5 GR credits), and all federal loans are subject to a Schedule of Reduction (SOR) calculation if you are enrolled less-than-full-time (< 12 UG credits/9 GR credits). Totals indicated below are gross amounts and will result in a lesser disbursed amount with deducted origination fees.

☐ **Subsidized Loan** ☐ Accept ☐ Cancel ☐ Decrease ☐ Reinstate from: \$ _____ to: \$ _____ gross

☐ **Unsubsidized Loan** ☐ Accept ☐ Cancel ☐ Decrease ☐ Reinstate from: \$ _____ to: \$ _____ gross

☐ **Graduate PLUS Loan** ☐ Accept ☐ Cancel ☐ Decrease ☐ Reinstate from: \$ _____ to: \$ _____ gross

Please Note: If your loan has already been disbursed and a refund has been issued to you, you are responsible for returning any funds needed to cover any resulting balance on your student account from a loan cancellation or reduction. Unpaid balances may result in a hold being placed on your account, late fees, and prevent future registration.

PRIVATE LOAN REQUEST:

☐ Private Loan ☐ Accept ☐ Cancel ☐ Decrease ☐ Reinstate from: \$ _____ to: \$ _____

FEDERAL WORK STUDY REQUEST:

☐ Federal Work Study ☐ Cancel ☐ Decrease ☐ Reinstate from: \$ _____ to: \$ _____

CERTIFICATION AND SIGNATURE:

I understand the loan amounts indicated above acknowledge my acceptance of the Federal Subsidized/Unsubsidized Loan(s), and I am responsible for the repayment terms outlined in my signed Master Promissory Note. I also understand that a reduction in my loan(s) may result in a balance due on my student account/bill, and I will be responsible for any balance due. Failure to pay may result in late fees and the placement of a hold on my student account

Student Signature (Handwritten Required) OR ELECTRONIC SIGNATURE USING YOUR GLOBAL ID

_____ Date