



Central Michigan University
and
Lake Michigan College
Reverse Transfer Transcript Release Form

Return completed form to the Registrar's Office

Email: records@cmich.edu or Mail: Registrar's Office
Central Michigan University
212 Warriner Hall
Mount Pleasant, MI 48859

Phone: (989) 774-3261 choose option #2

PERSONAL INFORMATION

CMU ID # \_\_\_\_\_ Lake Michigan College ID # \_\_\_\_\_

Name \_\_\_\_\_
Last First Middle

Previous Last Name (if applicable) \_\_\_\_\_

Birthdate (MM/DD/YYYY) \_\_\_\_\_ Current e-mail address \_\_\_\_\_

Current mailing address:

Number and Street City State Zip Code

Daytime phone number (\_\_\_\_) \_\_\_\_\_

Date last attended Lake Michigan College \_\_\_\_\_

MAILING INFORMATION

Please forward a transcript to:
Lake Michigan College Records Office-Reverse Transfer
2755 E. Napier Ave.
Benton Harbor, MI 49022

AUTHORIZATION TO RELEASE ACADEMIC RECORDS

FERPA COMPLIANCE - I authorize Central Michigan University to send my transcript to Lake Michigan College for review under the Reverse Transfer Agreement. I also authorize Lake Michigan College to:

- 1. evaluate to determine if I am eligible for an associate's degree
2. release the results of their graduation review to Central Michigan University of outstanding requirements

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Federal law requires the student signature for release of transcripts. All holds must be cleared before submitting a transcript request.