CMU
CENTRAL MICHIGAN UNIVERSITY

REQUEST TO TRANSFER FROM CREDIT/NO CREDIT TO A LETTER GRADE

Last Name_____ First Name _____

Student ID Number _____ Email _____@cmich.edu

I am a ☐ Undergraduate ☐ Graduate

INSTRUCTIONS

- Deadlines for reversing your request from Credit/No Credit back to a letter grade are the same as when selecting the CR/NC options.
- All deadlines are available on the Registrar's Office web page (www.cmich.edu). Click on Calendars and choose the correct semester.

This request is for Semester_____ Year_____

Course_____ Section Number_____
Course_____ Section Number_____
Course_____ Section Number_____
Course_____ Section Number_____
(Ex: REL 140) (Ex: 22336469)

Office Use Only

Applied ☐ Denied _____
Applied ☐ Denied _____
Applied ☐ Denied _____
Applied ☐ Denied _____

*I hereby request that the above course/s I registered for on a credit/no credit basis instead be granted a letter grade.

*I understand that my decision to reverse the course on this basis may not be changed after the deadline published on Registrar's Office Web page.

Signature_____ Date_____

**** You must use your CMU email when submitting electronically this will serve as your signature.***
If using another email account or delivering to Registrar's Office your signed signature will be required.

☐ ***You must click here before submitting electronically.***
I understand by checking this box and submitting electronically my CMU email will be used as my official signature.

Submit Form Here

If you are having trouble submitting form please click here

Once your request has been processed you will receive a confirmation email

Signed form may also be emailed to the Registrar's Office
registrar@cmich.edu

Office Use Only

Processed by:_____

Date:_____