

## CENTRAL MICHIGAN UNIVERSITY DIGGING PROCEDURE

Applies to:  - staff  - student employees  - visitors  - contractors

<b>Purpose:</b>	This procedure shall be followed by any contractor or CMU employee who will be performing any type of digging on the Central Michigan University (CMU) Mount Pleasant campus.
<b>Definitions:</b>	<b>Digging</b> for the purpose of this procedure includes any type of excavation, grading, demolition, cultivating, auguring, boring or other similar work.
<b>Procedure:</b>	<p>Anyone performing any type of digging on the Central Michigan University campus is responsible to: <b>call MISS DIG at 1-800-482-7171.</b></p> <p>You must call MISS DIG a minimum of <b>three working days</b> (excluding weekends) prior to the start of work.</p> <p>Individuals contacting MISS DIG shall provide a clear description of the area to be marked and the name and phone number of a field contact should follow-up be required.</p> <p>The contractor shall provide the CMU project manager with the MISS DIG ticket number when it is obtained and prior to digging.</p> <p>Locating underground facilities is not an exact science; therefore, the actual location of underground facilities could vary slightly, either way from the position of the markings. Any utilities damaged will be repaired or replaced to CMU standards at full cost to the contractor/excavator.</p> <p>If you dig <b>within six (6) feet</b> on either side of the utility, you are required to <b>hand dig to locate the buried utility.</b> This requirement is in addition to any requirements issued by MISS DIG regardless if the utility is owned by CMU or a public utility.</p> <p>If existing markings locating underground utilities or lines are knocked down or faded, the contractor or CMU employee performing the work shall re-contact MISS DIG and request re-staking / re-marking.</p> <p>Your compliance with this procedure will ensure public and employee safety on the Central Michigan University campus.</p>
<b>CMU Owned Utilities</b>	MISS DIG will notify the CMU Facilities Management Service Center and the CMU Information Technology Department so that marking of CMU owned utilities will occur on the Central Michigan University Mount Pleasant Campus.

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### DOCUMENT CONTROL PAGE:

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### Revision History:

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