

Use and Finance Bi-Annual Reporting Form

Reporting Period (check one): January 1, 2018 through June 30, 2018
 July 1, 2018 through December 31, 2018

University/College: Central Michigan University

Number of Projects to Report: 3

Estimated Impact on Tuition and Fee Rates:¹ N/A

	Project Description	Project Timeline	Project Costs		Funding Sources	
1.	CEF 1250 Ton Absorption Chiller: Replacement of a 25-year-old absorption chiller in the Central Energy Facility. The new absorption chiller will enhance the overall efficiency of the chilled water system on campus, saving the university \$250,000 per year in energy.	Start Date: June 2018 Completion: April 2019	Property Acquisition	\$ _____	Tuition	\$ _____
			Construction	\$ <u>625,000</u>	Millage	\$ _____
			Additions	\$ _____	Bond Proceeds	\$ _____
			Landscaping/Roads	\$ _____	Donations	\$ _____
			Equipment	\$ <u>1,500,000</u>	Federal	\$ _____
			Other (AE Fee)	\$ <u>75,000</u>	Other (Reserves)	\$ <u>2,200,000</u>
			Total:	\$ <u>2,200,000</u>	Total:	\$ <u>2,200,000</u>
2.	University Fuel Station: Installation of new above ground fuel tank at Grounds South to replace 30-year-old existing underground fuel tanks. The new fuel station will be constructed prior to closure of the existing fuel station.	Start Date: June 2018 Completion: August 2018	Property Acquisition	\$ _____	Tuition	\$ _____
			Construction	\$ <u>934,380</u>	Millage	\$ _____
			Additions	\$ _____	Bond Proceeds	\$ _____
			Landscaping/Roads	\$ _____	Donations	\$ _____
			Fuel Tank	\$ <u>80,390</u>	Federal	\$ _____
			Other (AE Fee)	\$ <u>85,230</u>	Other (Reserves)	\$ <u>1,100,000</u>
			Total:	\$ <u>1,100,000</u>	Total:	\$ <u>1,100,000</u>

¹ This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

	Project Description	Project Timeline	Project Costs		Funding Sources	
3.	Lot 62 Infrastructure Improvements: Reconstruction of parking lot 62 with a new layout that will add additional parking spaces and increase vehicular and pedestrian safety. Replacement of inadequately sized chilled water lines located underneath the lot will ensure cooling needs are met in key facilities on the south end of campus.	Start Date: June, 2018 Completion: August, 2018	Property Acquisition	\$ _____	Tuition	\$ _____
			Chilled Water Lines Additions	\$ <u>471,178</u>	Millage	\$ _____
			Reconstruction	\$ <u>1,007,756</u>	Bond Proceeds	\$ _____
			Equipment	\$ _____	Donations	\$ _____
			Other (AE Fee)	\$ <u>70,500</u>	Federal	\$ _____
			Total:	\$ <u>1,549,434</u>	Other (Reserves)	\$ <u>1,549,434</u>
					Total:	\$ <u>1,549,434</u>

Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office **on or before June 30 and December 31 of each year**. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.
2. Reports shall include all contracts entered into for new construction of **self-funded projects costing in excess of \$1,000,000.00**. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.
3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.
4. Project Description should include a basic overview of the project including the purpose and justification for the project.
5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).
6. **Penalties:** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a