

# Check list



## Doctor of Health Administration degree

*This program uses a self-managed application process in which the student gathers all of the application materials and submits them online with his or her application.*

Below are the documents that must be submitted:

- \$50.00 non-refundable application fee payable in U.S. dollars to Central Michigan University
- Completed online Application for Graduate Admission at [apply.cmich.edu](http://apply.cmich.edu)
- Official transcripts - no more than 1 year old. Contact your school(s) and have official transcripts sent to [transcripts@cmich.edu](mailto:transcripts@cmich.edu). If your school(s) cannot send the transcripts directly to CMU, you may submit them in unopened envelopes. Check one box for each transcript sent followed by name of school:
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- Completed professional Letters of Reference. Attach them electronically on the "Final Steps: Additional Information" page of the online application under Document Type: "Letter of Recommendation." Check one box for each reference submitted:
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- A 3-4 page personal and professional statement indicating why you believe a doctoral program is appropriate for you, your preparation for the program, relevant information about you and your career, and your research interests. Attach electronically on the "Final Steps: Additional Information" page of the online application under Document Type: "Statement of Purpose"
- A 5-page essay defending or attacking one of the [approved premises](#). Attach electronically on the "Final Steps: Additional Information" page of the online application under Document Type: "Premise Paper"
- Updated resume or curriculum vitae (CV). Attach electronically on the "Final Steps: Additional Information" page of the online application under Document Type: "Resume"
- TOEFL Scores (required from international students, official scores must be sent from Educational Testing Service)
- After we have verified receipt of your completed application, you will be contacted via phone to schedule a telephone interview

For more information call toll-free at 877-268-4636 or e-mail us at [CMUglobal@cmich.edu](mailto:CMUglobal@cmich.edu). You also can visit our website: [global.cmich.edu/dha](http://global.cmich.edu/dha). We look forward to hearing from you.