

Should You Submit a Prior-Learning Portfolio?

If you can answer “yes” to all the questions below, you should consider submitting a portfolio. If, you answer “no” for any of the questions, you should re-reconsider whether a portfolio will be worth your time and effort. *Start by talking to your advisor!*

1. Can you write effectively about your learning experiences in a way that demonstrates the undergraduate or graduate-level concepts, skills, and knowledge you have acquired?

Yes No

2. Can your work, training, and life experiences be verified (in writing) by others?

Yes No

3. Is each of your individual *work experiences* at least 10 months or longer?

Yes No

4. Can you document the number of hours devoted to each *training experience*, the method of evaluation, the contents, instructor’s qualifications, and proof of completion?

Yes No

5. Is each individual *training experience* at least 45 hours OR can more than one training experience pertaining to a similar subject be combined to equal at least 45 hours?

Yes No

6. Have you pursued each of your *life experiences* for several years? (Note: The amount of credit awarded for life experiences tends to be small—usually only 1 or 2 credits—and credit is usually awarded only at the undergraduate level.)

Yes No

7. Is the learning you claim for each experience different from the learning acquired in the courses that appears (or that *will* appear) on your college transcripts?

Yes No