

SUMMER ASSESSMENT TEAMS
APPLICATION FOR FUNDING SUPPORT
Assessment Council

I. APPLICATION COVER PAGE

Name of Applicants (Must be at least two team members)

Project Team Leader - _____

Contact Information (Include campus address, email, and phone):

Additional Team Members (Please include campus address, email, and phone):

Member - _____ Contact: _____

Member - _____ Contact: _____

Member - _____ Contact: _____

Title of Proposal: _____

Department or Program: _____

Total Amount for the project – \$ _____

(Not to exceed \$3,000 for a team or \$1,000 for individual faculty member)

Applicant Signature Date

Chair or Director Signature Date

Dean Signature Date

Confirmation from College Assessment Coordinator (See #4 of Proposal Guidelines)

College Assessment Coordinator Date

SUMMER ASSESSMENT TEAMS Proposal Guidelines

Monies are available to provide stipends to support up to 10 faculty members working with their colleagues over the summer on program assessment. Grants are competitive, and stipends for faculty cannot exceed \$3,000 for a team or \$1,000 for each faculty member.

Proposals of no more than five pages that speak directly to the criteria below should be submitted to Assessment Council Chair, Dr. Deborah M. Gray, at deborah.gray@cmich.edu, by February 15, 2019.

To be awarded a Summer Assessment Team grant, proposals must address the following:

1. Faculty must work in a team of a least two and no more than five colleagues associated with a departmental or interdisciplinary program.
2. Faculty must identify a specific project that can be accomplished over the summer. That is, general projects such as “revising our plan” or “reviewing the literature in our field” will not be supported.
3. The project must advance assessment in a substantive way and include specific activities and outcomes for the project. Proposals should describe how outcomes for this project will be met.
4. The faculty involved must be associated with a department that has already made substantial progress in assessing student learning. That is, except in unusual circumstances, the grant is not intended for departments or programs that have been recalcitrant in meeting their assessment-related obligations in the past.
5. Preference will be given to proposals that have the potential to speak to an audience beyond CMU. That is, the proposal has the potential of leading to conference presentations or publications.