PROFESSIONAL EDUCATION CURRICULUM COMMITTEE

Overview
The Professional Education Curriculum Committee is an Academic Senate curricular body that coordinates, reviews, and makes recommendations on curricular items related to educational personnel preparation programs. The Professional Education Curriculum Committee reviews undergraduate and graduate courses and programs designed for professional personnel preparation. As a primary advisory body for the Professional Education Executive Board (PEEB), the committee is tasked with assessing the overall quality and impact of the Professional Education Curriculum. The committee publishes in its minutes curricular proposals concerning the Professional Education Curriculum. The Professional Education Curriculum Committee can also initiate curricular proposals relevant to the General Education Program.

I. Charge and Authority
   A. Consider the following curricular items and make recommendations to the PEEB for final approval:
      Course-related proposals connected to the Professional Education Unit for courses numbered 0-899. Professional education courses are taken exclusively to prepare PK-12 practitioners and have designators of EDU, MLE, SPE, CED, EDL, or are internship/practicum or mid-tier/methods/field experience courses for prospective teachers in any major or minor. They include mid-tier courses in any major; methods courses in any major or as part of the professional sequence courses; student teaching supervision (including subject-matter); elementary education; middle school education; special education; educational leadership/administration; educational technology; school counseling; school psychology; secondary education.
      1. New courses. If a new course is not approved by the Professional Education Unit (PECC) it may proceed to the UCC or Graduate Committee for consideration as a non-Professional Education course.
      2. Master course syllabus 7-year review
      3. Change in Course Level
      4. Change in Prerequisites, Pre/Co-requisites or Co-requisites
      5. Change in Course Objectives
      Program-related proposals connected to the Professional Education Unit
      1. Changes in number of credit hours on a major, minor, concentration, and graduate option/concentration/certificate
      2. Change in titles of degrees, majors, minors, concentration and graduate option/concentration/certificate

   B. Consider and recommend the following curricular items to the PEEB for recommendation to the Academic Senate for final approval:
      Program-related
      1. Changes in degree requirements for the Bachelor of Science in Education and Bachelor of Music Education
      2. Changes in the list of approved majors or minors on the Bachelor of Science in Education or the Bachelor of Music Education degrees.
3. Changes in the listing of courses which modify requirements of the Bachelor of Science in Education and the Bachelor of Music Education degrees.
4. Changes in existing graduate programs designed for the preparation of PK-12 educational personnel that affect semester-hour requirements.
5. Deletions of graduate degrees, options, and concentrations designed for the preparation of PK-12 educational personnel.

C. Consider and recommend to PEEB for recommendation to the UCC or Graduate Committee for review and approval, program proposals except those related to the Professional Education Unit Master level programs or certificates, prior to submission to the Academic Senate:
   1. New undergraduate teaching majors, new undergraduate teaching minors, or new undergraduate teaching concentrations, prior to
   2. New graduate programs or graduate-level certificate programs designed for the preparation of PK-12 educational personnel.

D. Maintain an updated list of Professional Education Unit Courses and respond to department-initiated requests to add or remove courses from the list.

E. Maintain an updated list of undergraduate teaching majors, minors, concentrations and graduate programs or graduate-level certificate programs designed for the preparation of PK-12 educational personnel and respond to department-initiated requests to add or remove programs from the list.

F. Notify College Curriculum Committees or other responsible units of the need for a seven year MCS review of professional education courses.

G. Respond to referrals from the Professional Education Executive Board.

Note: The three committees, PESAR, PECC and PEAC, will communicate and collaborate with one another in an ongoing, time-sensitive manner.

II. Membership
A. Because PK-12 educational personnel preparation programs, both at the undergraduate and graduate levels, impact all academic colleges, it is highly desirable that there be appropriate representation from each college and that the PECC regularly communicates with departments, college curriculum committees, relevant interdisciplinary councils and Professional Education Unit Faculty. The Professional Education Curriculum Committee shall consist of sixteen members, with thirteen voting members and three (3) non-voting:
   - Two (2) College of Humanities and Social & Behavioral Sciences
   - One (1) College of Communication and Fine Arts
   - One (1) College of Business Administration
   - One (1) College of Health Professions
   - Two (2) College of Science and Technology
   - Two (2) College of Education and Human Services
   - One (1) Student
• One (1) PK-12 representative
• One (1) Member as appointed by the Graduate Committee
• One (1) Member as appointed by the Undergraduate Curriculum Committee
• Unit Head (or designee), *ex officio*, non-voting
• Center for Student Services (e.g., Director of Professional Education or designee), *ex officio*, non-voting
• Director of the MA in Education Program (or designee), *ex officio*, non-voting.

B. Committee members will elect, for one-year terms, both a chair and a chair elect. These individuals will serve on the Professional Education Executive Board. When possible, CMU faculty should have Professional Education Unit Faculty status.

C. Successive Terms: Under Academic Senate policy, a member may not serve more than two successive terms on the same committee.

D. Academic Senate Policy on Standing Committee Attendance: If a member misses three consecutive meetings of any Senate standing committee the member will be terminated from that committee and replaced.

Approved by Academic Senate 2/26/02.
Editorial revisions by Ad hoc CAD Committee 5/8/02
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