UNDERGRADUATE CURRICULUM COMMITTEE

Overview
The Undergraduate Curriculum Committee is an Academic Senate curricular body for undergraduate courses and programs. The committee coordinates, reviews, and makes recommendations on curricular items related to the undergraduate curriculum. The committee is tasked with assessing the overall quality and impact of the undergraduate curriculum. The Undergraduate Curriculum Committee publishes in its minutes proposals concerning the undergraduate curriculum. The Undergraduate Curriculum Committee can also initiate curricular proposals relevant to the undergraduate curriculum.

I. Charge and Authority

A. Consider the following curricular items for final approval:

Course related proposals for courses numbered 0-499, except for those in the University Program or Professional Education Unit
1. New courses
2. Master course syllabus 7-year review
3. Change in Course Level
4. Change in Prerequisites, Pre/Co-requisites or Co-requisites
5. Change in Course Objectives

Program related proposals, except those related to the Professional Education Unit
1. Changes in number of credit hours on a major, minor and/or concentration
2. Change in titles of degrees, majors, minors and/or concentration

B. Consider the following curricular items and make recommendations to the Academic Senate for final approval:

Course related
1. Creation or deletion of a designator

Program related proposals, except those related to the Professional Education Unit
1. New program
2. Creation or deletion of a designator
3. Deletion of major, minor and/or concentration
4. Creation or Deletion of a degree

C. The Undergraduate Curriculum Committee shall review with particular care all new or existing majors and minors that exceed or are changed to exceed forty (40) hours for majors and twenty-four (24) hours for minors. The responsible department/school or interdisciplinary council must provide justification regarding the impact on students and time to graduation. For the purpose of this review, the number of hours required must include all prerequisites and any additional requirements for the major or minor.

D. Notify College Curriculum Committees or other responsible units of the need for a seven year MCS review of courses numbered 0-499.

E. Elect one of its members to serve on the General Education Committee.
F. Elect one of its members to serve on the Professional Education Curriculum Committee.

G. Elect one of its members to serve on the UEDPC.

H. Elect at least one of its members and four other individuals to make a total of five, at least two of whom must be faculty members, to serve on the undergraduate Board of Appeals.

II. Membership
A. The Undergraduate Curriculum Committee is composed of 22 members, with 15 faculty members. Faculty members shall hold three-year staggered terms. A prerequisite for faculty election to membership is a minimum of one year on a department or college curriculum committee. The student members should represent the diversity of academic areas. The student term shall be one year. The Undergraduate Curriculum Committee will consist of:
   - Three (3) from the College of Science and Technology;
   - Two (2) from Communication and Fine Arts;
   - Four (4) from Humanities and Social and Behavioral Sciences;
   - Two (2) from Education and Human Services;
   - Two (2) from Business Administration;
   - One (1) from Health Professions;
   - One (1) from Counseling/Library;
   - Four (4) students;
   - Representative of the Registrar's office, *ex officio*, voting;
   - Representative of the Provost's office, *ex officio*, voting;
   - Director of Undergraduate Extended Degree Programs for ProfEd (Off-Campus Programs), *ex officio*, voting.

B. Successive Terms: Under Academic Senate policy, a member may not serve more than two successive terms on the same committee.

C. Academic Senate Policy on Standing Committee Attendance: If a member misses three consecutive meetings of any Senate standing committee the member will be terminated from that committee and replaced.