CONSTRUCTING YOUR REFERENCE PAGE
AND VERBALLY CITING YOUR SOURCES

Once your speech is revised and polished, at the end of your finished outline, you will need to compose a bibliography of the sources used within your speech. The format you will be using is the bibliographic form called APA V (American Psychological Association 5th edition). Although there is much involved with the APA format, you are simply required to model its reference citation format. Be sure to arrange your sources in ALPHABETICAL ORDER.

The manual we’ll be following is:

Washington, DC.

The following are examples of how to cite various sources in the APA style, but the following is NOT intended as a sample bibliography:

BOOKS

Here are the essentials:

Author’s last name, First initial. Middle initial. (Year Published). Name of book in italics: Only first letter of first word capitalized. Place of publication: Publishing Company.

For example:


Verbal Citation

“According to Wood’s book, Communication in our lives from 1998, …”

*Books with an editor – indicate (Ed.) or (Eds.), after the name(s) and before the date.

For example:


Verbal Citation

“In their book Communicating with credibility and confidence from 1996, Lumsden and Lumsden state that…”

*Indicate a revised or new edition after the title of the book.
For example:


**Verbal Citation**

“In their book *Communicating with credibility and confidence* from 1998, Lumsden and Lumsden state that…”

*Books with no author – begin with the title, then the date, etc.  
*Books with more than one author – each author must be cited in the bibliography.

**ARTICLES/CHAPTERS IN AN EDITED BOOK**

Here are the essentials:

Author’s last name, First initial. Middle initial. (Year). Title of article/chapter. In Author’s first initial and last name (Eds.), *Title of book* (pages of article/chapter). Place of Publication: Publishing company.

For example:


**Verbal Citation**

“According to Stillman in the *Handbook of educational counseling* from 1994…”

**MAGAZINE ARTICLES**

Here are the essentials:

Author’s last name, First initial. Middle initial. (Year, Date). Title of article. *Name of Magazine*, Vol., page numbers.

For example:


**Verbal Citation**
“In an article from New Health Digest in 1996, Stevens defines…”

*Articles with no author – begin with the title, then the date, then magazine, etc.

**NEWSPAPER ARTICLES**

Here are the essentials:

Author’s last name, First initial. Middle initial. (Year, Date). Title of article. Title of Newspaper, page numbers.

**For example:**


**Verbal Citation**

“Kibbens explains in an article from The Michigan Monitor, 1996 that…”

**JOURNAL ARTICLES**

Here are the essentials:

Author’s last name, First initial. Middle initial. (Year). Title of article. Title of Journal, Volume, page numbers.

**For example:**


**Verbal Citation**

“According to Lowe, Dryer, and Hornick in their 1986 article in the Journal of Psychology and Psychiatry…”

*Journal articles paginated by issue:


**Verbal Citation**

“In a 1985 article from Elementary Education Issues Seever and Bittman describe…”
INTERVIEWS

*For interviews, provide the name of the person interviewed the date, and what experience or expertise makes the person an appropriate source. If you were doing a speech on communication competency, and decided to interview Dr. Wendy Papa, this would be the way to cite your interview with her in your bibliography:

Dr. Wendy Papa, Interview, January 15th, 2008. CMU COM 101 Basic Course Director.

Verbal Citation

“In an interview conducted on January 2\textsuperscript{nd} of this year, Dr. Wendy Papa, the CMU COM 101 Basic Course Director, stated that…”

BROCHURES

Here are the essentials:

Name of the company or organization that the brochure is from. (Year). 	extit{Title of the brochure}. (Edition) [The word Brochure]. Place of Publication: Publishing Company

For example:

The Center of Overeaters Anonymous. (2000). 	extit{The eight warning signs that you are an overeater}. (2\textsuperscript{nd} Ed.) [Brochure]. Lawrence, KS: Erlbaum.

Verbal Citation

“A brochure entitled \textit{The eight warning signs that you are an overeater} from 2000 lists…”

ON-LINE

Here are the essentials:

Author, I. (Date). Title of article. Name of periodical. Retrieved date, from URL.

For Example:


Verbal Citation

“As stated by Jones in 2000 at the storytime.com website…”
ENTRY IN AN ENCYCLOPEDIA

Here are the essentials:

Author/Editor. (Date). Title of section. Title of Encyclopedia. (Volume, Page numbers). Place of Publication: Publishing company.

For Example:


Verbal Citation

“In The new encyclopedia Britannica of 1993, Bergmann identifies…”

MUSIC RECORDING

Here are the essentials:

Writer, A. (Date of copyright). Title of song [Recorded by artist if different from writer]. On Title of album. [Medium of recording: CD, record, cassette, etc.]. Location: Label. (Recording date if different from copyright date).

For Example:


Verbal Citation

“In the 1992 Arkansas traveler CD, Shocked describes…”

FILM OR MOVIE

For Example:


Verbal Citation

“In Scorsese’s 2000 film You can count on me…”