

Council of Chairs
9/17/08
Isabella Room, Bovee UC
12:00 to 1:30 PM

- I. Announcements (12:15-12:20)
 - a. Council of Chairs website: <http://academicaffairs.cmich.edu/departmentchairs.shtml>. Information available at this website includes schedule/location of meetings for 2008-09 and resources useful to department chairs.
 - b. Issues Day Call November 15, 2008 Call for Presenters
 - c. Please welcome new members: Robert Frost (RPL), Angela Haddad (SASW), Jennifer Schisa (BIO), Scott Smith (MSA), and Aaron Kalloch (MSL)
 - d. Thanks to Dr. Julia Wallace for providing lunch for the Council of Chairs for the 2008-09 academic term.
 - e. Other

- II. New Business:
 - a. Dr. Merodie Hancock: Online Course and Program Development Process, (12:20-12:30)
 - b. Dr. Renee Babcock & Dr. Roop Jayaraman: Transition to IRBnet (12:30-12:40)
 - c. Dr. Catherine Riordan: Academic Affairs update (12:40-12:50)
 - d. Distribution of Spring 2009 Schedule (12:50-12:55)
 - e. New Major/Minor Authorization Forms (12:55-1:00)
 - f. Other

- III. Chairs Only: (1:00-1:30)
 - a. Agenda setting for 2008-09
 - b. Other