



Council of Chairs Minutes
Wednesday, May 10, 2006
12 noon - 1:30 pm
Isabella Room

1. SCH projections – Mary Meier, Director of Institutional Research, told the chairs that budget projections involved two main issues—SCH projections and the dollar amount of tuition that was attached to each SCH in 2005-2006. This tuition dollar was unique to each college for 2005-2006. Mary provided an overview of how SCH projections using headcounts are calculated with the deans in January, and then IR would then adjust these projections based on historical data from the past 3-5 years. Adjustments to the projections are made if declining enrollments are experienced by departments for several years. However, adjustments to the SCH projections or the budget figures are not made in the fall semester if enrollment numbers did not meet projections. Provost Storch emphasized that the college deans are responsible for their cost centers and adjustments to their budgets are made at that level. Some chairs are very concerned about declining enrollments over which they have no control. Mary did mention that tuition dollars could be based on the cohort approach in the future but the final decision has not yet been made. The chairs felt that this was a really useful topic of discussion.
2. Departmental bylaws – This was a brief discussion as many of the chairs were not present. Renay Scott offered her assistance to any chair who seeks help on bylaw changes. A few chairs commented that the Letter of Agreement actually took as much time to process as an actual change in the bylaws.
3. Maria Marron was elected the chair of the Council of Chairs for 2006-2007.

Announcements:

August 21 – New Chair Orientation

Future Agenda Items:

1. CMU 2010 – The RFP Process
2. Off-campus programs