

**CMU-ACE Internationalization Laboratory (2016-2018)**  
**Internationalization Strategic Planning Committee**  
**MINUTES**

23 October 2017

8-8:50 a.m. in 344 Ronan

Co-chairs: David Ash & Christi Brookes

1. Committee members introduced themselves.
2. C. Brookes presented ACE Internationalization Lab and its history at CMU.
3. C. Brookes presented documents and resources that the group will need for the work ahead. They were as follows:
  - a. ACE Internationalization Handbook
  - b. CMU-ACE Self Study
  - c. University of Kentucky's Strategic Plan for Internationalization
  - d. CMU's Strategic Plan, 2017-2022
  - e. CMU's **Proposed** Strategic Plan Draft for Comprehensive Internationalization
4. After deciding that the committee would tailor the internationalization strategic plan to CMU's new strategic plan, the committee then established 3 working groups and met to set up a work plan. The groups are as follows.
  - a. Enhancing student success: *Rachel Brown, Elaine Betts, Megan Doerr, Chuck Mabone, Tracy Nakajima, Mariam Saad, Eric Tucker, Tony Voisin.*
  - b. Fostering scholarly activity: *David Ash, Cassie DeHaan, Laura Cochran, Anne Hornak, Kathy Irwin, Heidi Mahon.*
  - c. Strengthening partnerships in Michigan and beyond: *Caitlin Hamstra, Kathy Ling, Diane Marble, Eugene Rob, Ellen Wehrman.*
5. Brookes told committee members that she and Cassie DeHaan will be travelling to DC for the final 2016-2018 ACE Lab cohort meeting on 7 November 2017.

Respectfully submitted,  
C. Brookes

\*\*\*Next meetings:

- 13 November 2017, 8 am—initial sketch of ideas for strategic plan
- 27 November 2017, 8 am—first draft of full strategic plan & discussion
- 11 December 2017, 8 am—revised draft of full strategic plan & discussion
- 8-19 January 2018: Forums for campus feedback
- 22 January 2018, 8 am—feedback from constituents & discussion
- 5 February 2018, 8 am—final draft & release to campus
- Spring 2018—final ACE advisor (Gil Latz) visit + report