



Enterprise Resource Planning Committee (ERPC) Charge

The Central Michigan University (CMU) Enterprise Resource Planning Committee (ERPC) is **charged** with the responsibilities noted below. Specifically, the ERPC will:

- research thoroughly all available software (examples include Oracle, Workday, SAP, etc.), which includes talking to peers involved with the implementation of the software at other institutions
- determine which software modules should be implemented as opposed to developing our own internal modules
- project costs associated with the software that includes the cost to:
 - implement the software and/or any extra programming requirements
 - maintain and support the software
 - provide infrastructure or administrative/technical support for the software
 - train employees to work with the software, including the cost of professional trainers
- conduct a gap analysis to determine what features do and do not exist and whether any gaps exist where our needs will not be met
- develop a pro/con list that is informed by the research
- create a prioritized list of modules that must be implemented initially as well as a list of modules that may be functionally implemented at a later time. For example, a multi-semester scheduling system, financial aid system, advancement system, finance system, student system, human resource system, etc.

The expectation is that this committee will provide monthly updates to the Executive Vice President/Provost and ultimately submit a final, written report outlining the outcome and recommendations of the ERPC by December 31, 2020.

A handwritten signature in blue ink, reading "Mary C. Schutten", written over a horizontal line.

Mary C. Schutten, Provost and Executive Vice President

A handwritten signature in black ink, reading "Barrie Wilkes", written over a horizontal line.

Barrie J. Wilkes, Vice President for Finance and Administrative Services

A handwritten signature in blue ink, reading "Anthony A. Voisin", written over a horizontal line.

Anthony A. Voisin, Interim Vice President of Enrollment and Student Services