CMU CENTRAL MICHIGAN UNIVERSITY | Office of Research Compliance

Institutional Animal Care and Use Committee

IACUC NEWSLETTER – Fall 2017

Use of Recent IACUC Forms

Please only use the most recent forms available on IRBNet.org when submitting to the IACUC. Thank you!

Animal Handler Policy Update

The Animal Handler Occupational Health and Safety Program Policy (CMU p13006) has been revised. The revised policy, effective March 1, 2017, requires that all individuals who will be working with animals participate in the Animal Handler Health and Safety Program. At a minimum, all individuals working with animals must conduct the risk assessment procedure and provide the submission page of the assessment to the Office of Research Compliance. The program is intended to provide animal handlers with the information needed to make an informed decision about their participation in animal research, use of appropriate protective equipment, and need to participate in medical surveillance. Please go to the ORC web page for more information including the handout preventing animal allergy. To obtain the risk self-assessment document, contact the Office of Research Compliance. The Animal Handler Health and Safety Program: Risk Assessment Standard Operating Procedure, (SOP) is available on the Office of Research Compliance website as well as the IRBNet.org website under the Forms and Templates tab.

IACUC Protocol Reminders

1. **Submit an updated protocol form when making changes to your protocol:** When the veterinarian or IACUC reviewers request changes be made to a proposal or amendment under review, please remember to add those changes to the protocol form which should then be uploaded to IRBNet at the same time as your response letter.
2. **Investigators must obtain IACUC approval prior to implementing changes to their animal use protocols:** Please be aware that changes to your animal use protocol, including additions of personnel or research locations, must be approved by the IACUC via amendment prior to being implemented. Failure to do so is noncompliance with federal regulations and CMU policy.
3. **Protocol Submissions:** All IRBNet packages must be signed electronically by the Principal Investigator (PI) and co-PI's, if applicable. By signing a package, each signatory indicates the information contained in the package is accurate and complete, to the best of their knowledge, and that the study has been designed in accordance with all applicable federal and institutional requirements. Electronically signing a package replaces a handwritten signature previously provided on the (hardcopy) assurance page. For more information, contact the IACUC Coordinator or visit the ORC website.

New Controlled Substances in Research Oversight Policy

The CMU Policy "Oversight of Controlled Substances in Research" was approved and signed by University President George Ross effective December 15, 2016. In order to assist the Office of Research Compliance in helping investigators comply with Federal and State regulations, all investigators who have registrations to use controlled substances in their research at CMU must contact the Office of Research Compliance.

Continuing Review

Federal laws, regulations, and policies require an IACUC to provide continued oversight of approved animal activities. To fulfill this responsibility, the IACUC has approved the use of a brief form that investigators will be asked to complete on a yearly basis. The IACUC Coordinator will send out a copy of the form approximately 1 month before the yearly anniversary date of an approved protocol. In a nutshell, the information provided by an investigator will assist the IACUC in ensuring the university's Animal Care and Use Program remains compliant with the Guide for the Care and Use of Laboratory Animals, the PHS Policy and, where applicable, the Animal Welfare Act and Regulations .

Expectations of Adverse Event Reporting Policy

It is expected that animal users will promptly report any adverse event(s) that affect the health and welfare of animals under their care to the Attending Veterinarian (AV). IACUC

administrative policy p-0019-01 requires that unanticipated adverse events (those adverse events that are not listed as expected in the IACUC approved protocol) must be reported promptly to the AV and must also be reported to the IACUC via submission of an Adverse Event (AE) reporting form. The form can be found in the forms library of the IRBNet.org website. Tracking unexpected adverse events may help our veterinary staff identify and minimize animal care issues that are affecting more than one investigator (e.g. faulty anesthesia equipment).

Post-Operative Monitoring Requirements

The Guide for the Care and Use of Laboratory Animals requires intra and post-operative monitoring of animals (Guide, 8th edition pp 119-120). The forms and guidance will be made available in the IRBNet.org document library and on the ORC website. To facilitate effective monitoring and information sharing among research, animal care and veterinary staff, the IACUC has developed intra and post-operative monitoring forms.

IACUC Staff

Jonathan Kelty, IACUC Chair, x1382, jon.kelty@cmich.edu
Robert Werner, Attending Veterinarian, 906-322-2243, werne2r@cmich.edu
Kathleen Cannady, Back-Up Veterinarian, 616-526-8440, kac34@calvin.edu
Audrey Brown, IACUC Coordinator, x7313, audrey.l.brown@cmich.edu
Tracee Wilson, Administrative Secretary, x1152, tracee.wilson@cmich.edu
Joe Crossno, Compliance Analyst, x3748, joseph.crossno@cmich.edu
Robert Bienkowski, Director, Research Compliance, x3477, robert.bienkowski@cmich.edu

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This Newsletter is produced by the Office of Research Compliance.
Comments and suggestions are welcome and can be sent to IACUC_ADMIN@cmich.edu