

## Institutional Animal Care and Use Committee

IACUC NEWSLETTER – February 2018

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### [Announcements](#)

1. **Seeking Community Member:** The IACUC is seeking nominations to fill a public member (aka community member) position on the committee. In order to meet regulatory requirements the IACUC must include at least one member who has no affiliation with CMU (other than their service on the IACUC). The community member cannot be a student, employee or immediate family member of a student or employee; however CMU graduates and retirees may serve in this role. If you know someone who may be interested and would like to nominate them to fill this position, please contact the [Office of Research Compliance](#) or call 989-774-3748.
2. **New Policies:** The IACUC has approved two new policies. Please visit the IACUC [web page](#) to review the newly approved "Maintenance of Blades for Euthanasia Policy" and the "Anesthesia Vaporizer Maintenance Policy." If you have any questions or concerns about these new policies please contact the [Office of Research Compliance](#).

3. **Policy Updates:** Regulations require that IACUC policies and SOPs be reviewed at least once every three years. The IACUC has reviewed and made minor updates to the “Policy on Euthanasia” and “Policy on Submission and Exemption of an Animal Protocol Form”. Please visit the IACUC [web page](#) to review the changes and contact the [Office of Research Compliance](#) if you have any questions or comments.

### **Friendly Reminders**

1. **Remember to submit an updated protocol form when making changes to your protocol:** When the veterinarian or IACUC reviewers request changes be made to a proposal or amendment under review, please remember to add those changes to the protocol form, which should then be submitted to IRBNet at the same time as your response letter. **Submitting an updated protocol form helps you as an Investigator to maintain the current version of your protocol in a single document and simplifies your continuing review and renewal submissions.**
2. **Investigators must obtain IACUC approval prior to implementing changes to their animal use protocols:** Please be aware that changes to your animal use protocol, including additions of personnel or research locations, must be approved by the IACUC via amendment prior to being implemented. Failure to do so is not in compliance with federal regulations and CMU policy.
3. **Protocol Submissions:** All IRBNet packages must be signed by the Principal Investigator (PI) and co-PI's, if applicable. By signing a package, each signatory indicates that the information contained in the package is accurate and complete, to the best of their knowledge, and that the study has been designed in accordance with all applicable federal and institutional requirements. Signing a package in IRBNet replaces a handwritten signature previously required on the (hardcopy) assurance page. For more information,

contact the IACUC Coordinator ([IACUC\\_ADMIN@cmich.edu](mailto:IACUC_ADMIN@cmich.edu)) or visit the [Office or Research Compliance](#) website.

4. **Adverse Event Reporting:** It is expected that animal users will promptly report any adverse event that affects the health or welfare of animals under their care to the Attending Veterinarian (AV). Tracking unexpected adverse events can help our veterinary staff identify and minimize animal care issues that are affecting more than one investigator (e.g. faulty anesthesia equipment). The form can be found in the forms library on [IRBNet](#).

### **IACUC Staff**

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This Newsletter is produced by the Office of Research Compliance.

Comments and suggestions are welcome and can be sent to

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**Office of Research Compliance**

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CMU, an [AA/EQ](#) institution, strongly and actively strives to increase diversity and provide equal opportunity within its community.

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