



Office of Research and Sponsored Programs

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Notes from Faculty Advisory Committee Meeting November 11, 2013

Attendees: John McGrath, Kevin Cunningham, Mary Montoye, Sivaram Narayan, Mary Senter, Adam Epstein, Elina Erzikova, Rachel Caspari, Ksenia Ustinova, Megan Goodwin, Neil Christensen, Brad Long, Ed McKee

Absent: Janet Sturm, Jamie Johansen, Crina Tarasi, Steve Roberts, Ed Simpson

1. McGrath indicated that the minutes from the October 28, 2013 Faculty Advisory Committee meeting had been distributed. Upon a motion duly made and seconded, the minutes were approved.
2. McGrath welcomed two new committee members, Brad Long and Neil Christensen.
3. McGrath had sent strategic planning information to the committee. He is especially interested in discussion on Priority 2. He talked to the deans and the provost and they have agreed there should be further discussion about the metrics and the goals. The discussion will include Claudia Wilkes, Barrie Wilkes, Deans. McGrath and the Provost. If members of the committee are interested in further discussion, he will have additional time for discussion at the next meeting.
4. As follow up to discussion at the previous Faculty Advisory Committee meeting, McGrath indicated that he shared faculty comments with the deans regarding statistical consulting support. McGrath will share the feedback he receives with this Committee.
5. McGrath had provided documents regarding a usability assessment of ORSP's website. These documents were also sent to the FA leadership who didn't have any concerns. McGrath would like to configure the website so that it has a logical flow of information. The focus now will be on usability of what we have now. Also the site needs to be assessed for navigability as the search engine function is not very effective. There was a concern expressed that many links in the ORSP Transmittal don't work. ORSP is aware of this and is working on it.
6. McGrath gave an update on research compliance as a follow up to a presentation he made to the Academic Senate and at a previous Faculty Advisory Committee meeting. The

previous plan was to have the IRB compliance issues resolved by January 2014. This may be delayed slightly due to staffing issues in ORSP.

7. McGrath gave an update on the search process for the Research Compliance Officer. This search is now an active research with the search committee being chaired by Deborah Biggs. The committee includes faculty and administrative members.
8. McGrath met with the provost to discuss ORSP staffing needs including the addition of an IRB administrator, a HRPP director, a contract officer and a post award support position. The Provost expressed interested in approving the IRB administrator position, and indicated that the other positions will have to be presented as new initiatives.
9. McGrath told the committee that HRP Consultants will be on campus on November 22. They will meet with FA leadership from 8 – 9. There is an open forum from 9 – 11, meeting with Department of Psychology from 12 – 2:00 and an open forum from 2 – 4. All sessions are in Powers 243.
10. McGrath gave an update on the status of compliance audits. HRSP is continuing with the IRB audit. HRP is also undertaking an IACUC audit on November 21 and 22. The IBC audit will be conducted next. There is discussion on conducting a chemical and environmental audit. ORSP will be working with General Counsel regarding audit results.
11. ORSP sponsored faculty participation in an NIH grant writing workshop in Ann Arbor. The feedback from the faculty was positive. We have received a request to distribute the materials. We are checking with the sponsor for permission.
12. The Vivarium Advisory Committee meets again tomorrow. McGrath hopes they will have final discussion on a recommended per diem fee schedule for animal care.
13. McGrath asked the faculty for input on how information shared at the Faculty Advisory Committee meetings can be shared with the general faculty. McGrath suggested that the minutes be posted on the ORSP website. Faculty members indicated difficulty in their ability to share information with the college as a whole. CHSBS is going to talk to the Dean about how to best disseminate the information to their college. They will report back to the next meeting. McGrath suggested that faculty talk about it. Minutes can be sent to the deans and then send them to the chairs. An additional option would be to send the minutes to the chairs and ask them to disseminate them. In other colleges/departments, post the minutes on the website and let faculty know they are available.

If there are issues on the agenda, the faculty asked for more time to gather information. The agenda isn't always clear on what items McGrath is looking for information on and which are for informational purposes. McGrath will try to get the agenda out sooner with more detail. An additional option is to have an item on the agenda for an introductory conversation, and then they can take it back to the faculty for more information.

14. McGrath indicated that future discussion items will include the following:
 - ORSP proposal deadlines

- Royalty distribution
- Assessment of ORSP internal programs and future directions
- ORSP new initiatives to help faculty
- Mechanisms to evaluate OSRP performance
- ORSP would like to have FAC members identify discussion topics
- Discuss ORSP/Faculty dialog feedback obtained last year
- Discuss strategic plan metrics and goals for Priority 2

There was a recommendation to discuss grants that require open access publishing and what the Library can do to support this.