

IRBNet Instructions for Central Michigan University

www.irbnet.org

XII. Consent/permission/assent forms

All consent documents should be created using the templates in the Form Library. Notice that there are templates for various types of studies and age groups. For adults, there are standard adult consent forms (used in most situations), consent forms for anonymous surveys, and consent forms for phone interviews. If the participants in your study are not legally able to provide consent (i.e., minors or adults unable to provide consent), you will be asked to submit two types of forms. The first will be for the minor or adult unable to provide consent. For this group there are four forms to choose from, based on age of participant (under 7, 7-12, 13-17, adult). The second type of form you would submit is the Parent/Guardian Consent form.

To create your consent/assent documents, you will choose the appropriate template from the Form Library and download them to your computer. Notice that the forms are already on CMU letterhead. The letterhead is required to be on all consent and assent forms. Also note that the consent/assent forms include headings for each section. **Do not delete the headings as they are a required part of the form.** You will also notice that there are instructions written in green font. The instructions are only intended to help you decide what information to include in your form. Please remove all green text prior to submitting the form(s) to the IRB.