IRBNet Instructions for Central Michigan University

www.irbnet.org

IV. Which forms should you use when you create a study?

Application for Review of Research Involving Human Subjects
To be used for the initial review of your study.

Exempt Categories Form
To be submitted with initial application when an exempt status is requested.

Request for Waiver of Consent
To be submitted with initial application for review if the investigator is requesting an alteration in the informed consent process.

Confidentiality Agreement
To be submitted with initial application when non-investigators will be involved in the conduction of the study (e.g., research assistants, data entry, statisticians, etc.)

Consent and Assent Forms
To be submitted with initial application. The form library has templates to use for various age groups and situations (e.g., parent/guardian consent, child assent, adult consent, anonymous surveys, etc.).

Recruiting Materials, Permission Letters, and Data Collection Instruments
Though these items are not found in the form library, they should all be submitted with your initial application.

Non-Human or Non-Research Determination Form
To be used when requesting that a study not be subject to IRB review.

Request for Annual Continuation of Project
To be used for the renewal of current full and expedited proposals that have received prior IRB approval and are nearing the termination date.

Request for Protocol Change
To be used when you would like to make a change to a currently approved and non-expired study.

End of Project
To be completed when you would like to close the project to data collection, analysis, and write up of study.

Adverse Event
To be used to report to the IRB when an adverse event or unexpected event occurs during the course of the study.

Reportable Event
To be used to report events that were unexpected such as participant complaints, etc.