

AGENDA

***Education Building Meeting
September 23, 2005
11:00 a.m. – 12:30 p.m.
Warriner Hall 312 Conference Room***

Education Building Project Committee:

*Ray Christie (chair), Karen Adams, Dianne Mark, Phil Lundquist,
Steve Lawrence, Linda Slater, Project Manager, Tom Trionfi*

1. Finalize A&E RFP (Slater, Trionfi)
2. Schedule Discussion (Lawrence)
3. Relocation Ideas (Ringquist, Mark, Christie)
4. Program Statement is Final

Education Building Project Meeting Notes
September 23, 2005

Members Present: *Adams, Christie, Lawrence, Lundquist, Mark, Ringquist, Slater, Trionfi*

1. Finalize A&E RFP

◆ The committee reviewed and modified the draft RFP put forth by Slater as it pertains to the selection of an A&E firm. In addition, the committee reviewed and modified the selection criteria and weighting procedure. The committee also discussed the importance of establishing minimum scoring and rating standards on particular criteria.

2. Schedule Discussion

◆ The committee discussed the timeline for completion of the project. It is expected that the new facility will be ready for move-in in spring 2009.

3. Relocation Discussion

◆ Christie handed out space utilization reports for Ronan Hall. Christie, Mark, and Ringquist shared ideas regarding possible relocation should the selected A&E firm feel relocation is in the best interest of the project.

4. Program Statement

◆ The Program Statement is now final. Various campus constituents were given the opportunity to review the document and provide feedback. The Program Statement will be shared with President Rao for his final approval.

◆ The committee has agreed to share the document with the Irene Henry, Office of Facilities, Department of Management and Budget, for a preliminary review.

5. Next Meeting

◆ Friday, November 4, 2005 from 10:30 a.m. – 11:30 p.m. in the Warriner Hall 312 Conference Room