

University Fee Approval Time Line

The following schedule is provided to insure that all proposed new fees, fee changes and revisions are submitted in time to receive full consideration for their designated semester of effect.

Effect Date or Semester Start Date	Notification Sent to Review Fee Needs	Fee Change/Request Form DEADLINE Back to Budget & Planning for Processing	Course Class Schedule Sent to Print (tentative)
Fall	October 15	November 1	March 1
Spring	May 15	June 1	October 1
Summer I Summer II	September 15	October 1	February 1