
Topic: Schematic Design Meeting 1
Present: See Attached Attendance Sheet

1. Schedule

DSA is prepared to present the Final Draft Programming / Schematic Design submission to the DMB on May 12, 2006. In order to facilitate this submission, DSA and CMU are meeting with Irene Henry on Wednesday, April 12th to understand her expectations for this submission. Next week, CMU will send Irene Henry an informal progress report. In addition, DSA will provide a preliminary draft submission to the DMB at the end of April.

2. Program

DSA presented a revised program, incorporating CMU's latest program reductions. A list of program reduction clarifications was discussed. The following conclusions were reached;

- Classrooms
 - For Space 1.01, Extra-large multi-media classroom, CMU requested that the space remain at 1385 SF, maintaining 55 student spaces, and reducing flexibility if required.
 - For Space 1.02, Large multi-media classroom, CMU requested that 50 student spaces be maintained; only reducing the flexibility.
 - For Space 1.04, Small multi-media classroom, CMU requested that the space remain at 925 SF, but the capacity of the room can be reduced to 30 students.
 - For Space 1.07, Large Lecture Room, CMU requested that the space remain at 3800 SF while maintaining 200 student spaces. Furniture is to be confirmed as the room layouts are developed.
 - For Space 1.10, CMU confirmed that the space can be adjusted to 1000 SF, from 900 SF in order to meet code mandated minimum square footage.
- Instructional Materials Center (IMC)
 - CMU confirmed that they intend the IMC to contain reduced seating and compact shelving in order to achieve the reduced square footage identified. CMU identified that the student computer laboratory, Space 13.02, does not necessarily need to be within the IMC.
- Charter Schools
 - CMU provided to DSA a revised list of Charter School spaces to include, based on current staffing and vacancies.
- Common / Community Spaces
 - CMU confirmed that 5% of the assignable square footage is acceptable for common / community space.

3. President Rao Presentation

DSA presented the context and heritage, preliminary site planning, and initial conceptual planning. President Rao provided the following comments:

- Consider the impact of the roadways on pedestrian safety. As possible, reduce new streets and parking lots. Specifically, evaluate converting Ottawa Court to a pedestrian street. In all cases consider traffic calming.
- Consider alternatives to flat roofs, keeping aesthetics, as well as initial and life cycle costs in mind.
- Consider a separate entrance or prominent location within the building for Charter Schools.
- Consider a transitional aesthetic that incorporates aspects of the academic and residential buildings of the adjacent campus.
- Consider use, sustainability, and aesthetics when selecting materials.
- Consider sustainability a critical success factor. It is CMU's desire to pursue at least a silver certification, if not a gold. CMU would like to consider the goal of the "greenest building in Michigan."
- President Rao expressed a regard for the scale and character exhibited by Sloan Hall.

4. Preliminary Planning and Massing

DSA presented preliminary conceptual floor plates. CMU provided the following comments;

- Keep the GEMS, SMTTC, and IMC together as an academic center located on the first floor.
- Place the Science Methods Classroom and Prep Room on the first floor.
- Consider removing the computer lab from the Instructional Materials Center and placing on an upper floor.

5. Next Steps

- CMU is to provide their comments on the preliminary planning and massing within one week.
- April 19, 2006 DSA is to send one representative to present with CMU to the Board of Trustees Facility Subcommittee.
- April 20, 2006 DSA is to hold schematic design sessions with individual groups throughout the day.
- April 21, 2006 is the next Schematic Design Meeting.

The above represents the items discussed and conclusions reached. If there are any required clarifications please contact the undersigned.

Toni Loiacano

Distribution: Meeting attendees
DSA project file



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Education Building
Central Michigan University
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Meeting Attendance – Building Committee
Date: April 6, 2006

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