

**Topic:** Building Committee Meeting

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**Present:** See attached attendance list

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## 1. Program

- A. DSA reviewed the November 2005 program in comparison with the new Wish List program from March 2006. The November 2005 program included 101,880 NSF / 175,106GSF. The March 2006 program included 111,175 NSF / 191,082 GSF.
- B. DSA presented the Program Comparison Summary which included 4 different options to reduce the program. During the meeting a 5<sup>th</sup> option was generated and is reflected in the updated Wish List Program by DSA dated March 24, 2006.
- C. The current program is around 91,000 NSF and needs to be reduced by an additional 11,000 NSF to reach the goal of 80,000 NSF.
- D. DSA will provide additional suggestions of ways to reduce the program square footage for CMU to review and confirm.

## 2. Site Analysis and Site Selection

DSA presented the site analysis for the new Washington apartment site. Options to place the building on the west, central and east portion of the site were shown. The following comments were made:

- A. The apartments generate a good source of revenue for the university. CMU would like to maintain as many apartments as possible.
- B. A large parking lot or structure is not desired by CMU. Only a small lot for approximately 50 cars will be needed. A meeting will be scheduled with the Chief of Police to review the campus parking needs.
- C. The capacity of the west tunnel utilities needs to be investigated by CMU and DSD.
- D. If the capacity of the west tunnel is adequate for the Education Building the west site is the most desirable site per CMU.
- E. If the capacity of the west tunnel is not adequate, CMU's second choice is the central site. The east site is the least desirable.

## 3. Stacking Diagrams

DSA presented a first pass at the adjacency stacking diagrams for the buildings project components. The diagram was rearranged during the meeting per the comments from the committee and is attached to the meeting report.

## 4. Budget

DSA reviewed the budgets for both a 70,000 NSF building and an 80,000 NSF building. CMU would like to proceed with the 80,000 NSF budget. A final decision on the budget increase will be made by CMU on April 4, 2006.

## 5. Schedule

DSA review the updated project schedule and meeting agenda. CMU will confirm if the abatement and demolition of the Washington apartments can occur in February - March 2007 or needs to wait until May-June 2007.

The proposed User Group Workshops in May does not work for CMU. CMU will confirm if April 19<sup>th</sup> and 20<sup>th</sup> will work for the user group review meetings.

The proposed design development dates from June – September were confirmed by CMU.

The next building committee meeting is scheduled to take place on Thursday April 6<sup>th</sup> from 1:00-3:00 pm in the Central Power Plant Conference Rm.120. A presentation to President Rao is scheduled during the meeting from 2:00 – 2:45pm.

## 6. DMB Submittal

CMU met with the DMB project manager, Irene Henry, earlier in the week. The following items were discussed during the meeting:

- A. The DMB would like to see draft copies of the floor plans, elevations, budget and schedule prior to the May 12, 2006 submission.
- B. In the executive summary/introduction an explanation needs to be included for the process and reasons for changing the project scope from a renovation/addition to a new site and building and an increase in project cost.
- C. The educational aspects of the building should be emphasized.

## 7. Open Items List

DSA reviewed the open items list. The list has been updated per the meeting and is included as a part of this document.

The above represents the items discussed and conclusions reached. If there are any required clarifications please contact the undersigned.

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Partner

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John Cook, Sextant Group  
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**Education Building**  
 Central Michigan University  
 Project No.: 7105.037.00



**Meeting Report**  
 Meeting Date: March 24, 2006

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**Education Building**  
 Central Michigan University  
 Project No.: 7105.037.00

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