IN-STATE TUITION RATES
Graduate assistants are classified as Michigan residents for the purpose of determining tuition rates at CMU. This classification as a Michigan resident is effective with the beginning of the assistantship and continues through the subsequent summer. For graduate assistants working on a doctoral program, this classification remains in effect for the balance of her/his program.

TUITION WAIVER BENEFIT
ELIGIBILITY
Individuals appointed on a grant as graduate research assistants (GRAs) will receive a tuition waiver. This waiver is available during the academic year of the assistantship and the subsequent summer sessions. Any special course fees are the responsibility of the individual graduate assistant. The available tuition waiver benefit is based on the degree pursued:

- **Full-time master level GRAs** are eligible for 12 tuition credits during an academic year and an additional 6 tuition credits for full-time employment during the summer sessions.
- **Full-time doctoral level GRAs in the SAM or EES Ph.D. programs** will receive the same tuition benefit as a master student, e.g. 12 tuition credits during an academic year and an additional 6 tuition credits for full-time employment during the summer sessions.
- **All other full-time doctoral level GRAs** are eligible for 18 tuition credits during an academic year and an additional 6 tuition credits for full-time employment during the summer sessions.

For individuals who have *less than full-time* assistantships, the tuition waiver benefit is prorated in accordance with the portion of their load as graduate assistants. For example, a master level GRA appointed one-half time for an academic year is eligible for up to 6 hours during the academic year. If appointed one-half time for one semester, a GRA is eligible for up to 3 hours during the current academic year.

The chart below provides a summary of the number of tuition credits available to a graduate assistant, based upon the appointment level and term of appointment. Graduate assistants should refer to her/his original appointment letter to identify the term and level of her/his appointment.

<table>
<thead>
<tr>
<th>Appt Level</th>
<th>Masters Program Tuition Credits*</th>
<th>Doctoral Program in SAM or EES Ph.D Tuition Credits*</th>
<th>All Other Doctoral Programs Tuition Credits*</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>If Appointed Fall Term ONLY</td>
<td>If Appointed Spring Term ONLY</td>
<td>Academic Year Cap</td>
</tr>
<tr>
<td>100%</td>
<td>6</td>
<td>6</td>
<td>12</td>
</tr>
<tr>
<td>75%</td>
<td>5</td>
<td>5</td>
<td>9</td>
</tr>
<tr>
<td>50%</td>
<td>3</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>25%</td>
<td>2</td>
<td>2</td>
<td>3</td>
</tr>
</tbody>
</table>

* Total # if credits reflects a start and end date that coincides with the beginning and end of a semester. GAs who start after the beginning of the semester, or end prior to the end of the semester, will have their tuition waiver benefit prorated.

APPLICATION
The tuition waiver benefit is considered a financial aid resource and must be reported to the Office of Scholarship and Financial Aid (OSFA). The OSFA will review the financial aid award and revise the award as appropriate, which may include reduction or cancellation of any need-based aid.

Tuition is paid at the standard on-campus rate only. The student is responsible for paying all fees and any excess tuition owed. Any refund received as a result of over reimbursement from a tuition waiver must be returned to the University. It is your responsibility to confirm eligibility.

Graduate assistants who resign or terminate an assistantship prior to completing the full term of her/his appointment may forfeit a portion of the tuition benefit. In this circumstance, the tuition waiver benefit will be prorated based on the percent of appointment fulfilled and may result in a balance due on the student's account, for which the student will be responsible.

Please refer to the Graduate Assistant Tuition Waiver Guidelines for more information on this program and instructions on how to request a tuition waiver.

SICK LEAVE
Full-time graduate assistants are eligible for up to five (5) days (20 hour equivalency) of medical leave pay in an academic year (prorated if appointed for one semester only) beginning the first day of the initial employment period, and may only be used while appointed full-time. Unused medical leave is forfeited at the end of an academic year. Medical leave is not available in the summer.

TRAVEL ACCIDENT INSURANCE
Individuals are automatically covered under the University plan which provides a benefit of $25,000 to a beneficiary for accidental death while traveling on University business. Travel to and from work is not covered.