

WHEN TO CHARGE SICK LEAVE AND FML FOR 10 MONTH FACULTY DURING 2019-2020 ACADEMIC YEAR

AUG-19							SEP-19							OCT-19													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
				1	2	3										1	2	3	4	5							
4	5	6	7	8	9	10	1	2	3	4	5	6	7	6	7	8	9	10	11	12							
11	12	13	14	15	16	17	8	9	10	11	12	13	14	13	14	15	16	17	18	19							
18	19	20	21	22	23	24	15	16	17	18	19	20	21	20	21	22	23	24	25	26							
25	26	27	28	29	30	31	22	23	24	25	26	27	28	27	28	29	30	31									
							29	30																			
NOV-19							DEC-19							JAN-20													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
					1	2											1	2	3	4							
3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11							
10	11	12	13	14	15	16	8	9	10	11	12	13	14	12	13	14	15	16	17	18							
17	18	19	20	21	22	23	15	16	17	18	19	20	21	19	20	21	22	23	24	25							
24	25	26	27	28	29	30	22	23	24	25	26	27	28	26	27	28	29	30	31								
							29	30	31																		
FEB-20							MAR-20							APR-20													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
						1	1	2	3	4	5	6	7				1	2	3	4							
2	3	4	5	6	7	8	8	9	10	11	12	13	14	5	6	7	8	9	10	11							
9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	14	15	16	17	18							
16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25							
23	24	25	26	27	28	29	29	30	31					26	27	28	29	30									
MAY-20																											
S	M	T	W	T	F	S																					
					1	2																					
3	4	5	6	7	8	9																					
10	11	12	13	14	15	16																					
17	18	19	20	21	22	23																					
24	25	26	27	28	29	30																					
31																											

SK LV ONLY	SK & FML	FML ONLY
NO SK OR FML CHARGED ON THESE DAYS		

DURING THE WEEK OF SPRING BREAK SICK LEAVE MUST BE CHARGED FOR REGULAR FACULTY.

DATES IN **RED** FONT INDICATE EXCEPTION TIME CHARGES ARE FOR REGULAR FACULTY ONLY. FIXED-TERM FACULTY WILL NOT HAVE EXCEPTION TIME CHARGED ON THESE DAYS